

# Fairview Middle School Discipline Plan & Procedures



**\*\* The following disciplinary actions will be used at Fairview Middle School; however, the administration reserves the right to use discretion in disciplinary measures.**

## **1. Class 1 (Minor Offenses)**

- Classroom disruption
- Dress Code Violation
- Eating and/or drinking in class, with the exception of water in a sealed and clear bottle
- Inappropriate display of affection – kissing, hugging, or touching another student
- Use of obscene or profane language or gestures
- Cheating, plagiarism, or other forms of academic dishonesty
- **Cell phones: Cell phones are to be put away as soon as the student arrives on campus. If a parent/guardian needs to communicate with a student, they may call the front office. Cell phones will be confiscated by a school staff member upon the student infraction.**

### **Consequences**

1 <sup>st</sup> Offense	Verbal Warning from teacher, Warning Card (dress code), teacher writes classroom referral.
2 <sup>nd</sup> Offense	Teacher/student conference, teacher calls parent, teacher writes classroom referral.
3 <sup>rd</sup> Offense	Teacher/student conference, teacher calls parent, student is assigned classroom detention, teacher writes classroom referral.
4 <sup>th</sup> Offense	Teacher/student conference, student is informed of repeated offense, teacher writes office referral, One (1) day OFI, Dean calls parent,
5 <sup>th</sup> Offense	Teacher writes office referral, Dean informs student of repeated offense, Two (2) days OFI, Dean calls parent/guardian
6 <sup>th</sup> Offense	Teacher writes office referral, Dean informs student of 6 <sup>th</sup> offense. Three (3) days OFI. Dean informs student and parent that all subsequent referrals will result in OSS.

Referrals for Class 1 offenses will be treated collectively, per individual teacher. This means that the disciplinary process will NOT begin with Step 1 for additional referrals.

## **2. Class 2, Level 1 (Intermediate Offenses)**

- Failure to serve detention
- Loitering in an unauthorized location
- Skipping class
- Leaving class without permission
- Minor verbal altercations
- Offensive or inappropriate touching of another person
- Harassment or intimidation of another student
- Possession of tobacco products, lighters, or matches
- Initiating conflicts by spreading rumors, making false statements, accusations, threats, and other statements that tend to escalate situations or incite chaos.
- Insubordination/defiance toward school employee (failure to respond appropriately & timely to authority)
- Defacing school or personal property; malicious mischief
- Providing false information and other acts of dishonesty.
- Unauthorized selling of food, beverages, and other consumable items on campus. Items will be confiscated upon discovery of the selling and a parent/guardian will be required to pick it up at the school.

## Consequences

1st Offense	Teacher writes referral, Dean assigns 1-day OFI, Dean calls parent/guardian
2nd Offense	Teacher writes referral, Dean assigns 2-days OFI, Dean calls parent/guardian and guidance counselor is informed
3rd Offense	Teacher writes referral, Dean assigns 3-days OFI, Dean calls parent/guardian
4rd Offense	Teacher writes referral, Dean assigns 1-day OSS, Dean calls parent/guardian
5th Offense	Teacher writes referral, Dean assigns 3-day OSS, Dean calls parent/guardian
6th Offense	Teacher writes referral, Dean assigns 5-day OSS and informs parents and student that all subsequent referrals will result in 10-day OSS and may include a referral to alternative education facility

### 3. Class 2, Level 2 (Intermediate Offenses)

- Verbal threat of bodily harm to another student
- Gross Insubordination (failure to comply to directions given by Dean/Administration)
- Stealing, theft, or possession of stolen merchandise
- Possession of a sharp instrument such as a knife, for which there is no intended purpose
- Gambling, playing cards, pitching coins
- Unauthorized use of school property (computers, AV, or PE equipment, etc.)
- Trespassing; entering or remaining on school property without authorization during non-school hours.
- Preventing school employees from performing their duty (preventing fight break ups, etc.)
- Filming of altercations and/or other inappropriate behaviors (including unauthorized posting online of such incidents)
- Destruction of school or personal property (Restitution Required)
- Trespassing on another campus
- Possession, transmission, sharing or viewing of pornography or other inappropriate material
- Leaving school grounds without authorization

## Consequences

1st Offense	Teacher writes referral, Dean confers with student, Dean assigns 3-day OSS, Dean calls parent/guardian, and informs Guidance Counselor
2nd Offense	Teacher writes referral, Dean confers with student, Dean assigns 5-day OSS, Dean calls parent/guardian, and informs Guidance Counselor
3rd Offense	Teacher writes referral, Dean confers with student, Dean assigns 10-day OSS, Dean calls parent/guardian, Dean informs student and parent/guardian that all subsequent referrals will result in 10-day OSS or referral to an alternative educational facility.

### 4. Class 2, Level 3 (Intermediate Offenses)

- Distribution, possession or use of any controlled substance, illegal drugs (including alcohol and vaporizers), or paraphernalia.
- Criminal mischief, destruction of school or personal property in excess of \$200 (restitution required). May be referred to School Resource Deputy.
- Unjustified activation of fire alarms or extinguishers (will be referred to the School Resource Deputy).
- Inciting, participating in, leading, encouraging, and/or assisting in a major student disruption which results in property destruction or damage or causes personal injury
- **Fighting (Involvement in a physical confrontation in which the participant either initiated the fight or failed to take advantage of an opportunity to avoid escalation of the incident that led to the fight). Automatic 10 day OSS will be assigned.**
- **“Slapboxing” is clearly prohibited and will be treated in the same manner as fighting.**
- Creating a hostile environment that includes harassment, physical, verbal, graphic or written conduct that is sufficiently severe, pervasive or persistent as to interfere with an individual’s ability to participate in or benefit from school activities. This includes all forms of abuse based upon a person’s sex, sexual preference, race, national origin, or disability, as well as all other forms of discrimination, which may be prohibited by School Board policies.
- Indecent exposure, sexual contact, or intent to engage in sexual contact on school grounds

- Threats, harassment, or intimidation of a School District Employee.

**Consequences**

- 1st Offense      Teacher writes referral, Dean confers with student, Dean assigns 5-day OSS (10 for fighting), Dean calls parent/guardian, and informs guidance counselor
- 2nd Offense      Teacher writes referral, Dean confers with student, Dean assigns 10-day OSS, Dean calls parent/guardian, Dean informs student and parent that all subsequent referrals will result in a 10-day OSS or referral to alternative educational facility

**\*\*A student who continually engages in Class I and II offenses, and does not positively respond to corrective measures, may be recommended to the Superintendent of Schools for expulsion.**

**3. Class 3 Major Offenses (ZERO TOLERANCE)**

Students who have been found to have committed the following offenses on school property, school-sponsored transportation, at school-sponsored activities, or at bus stops shall receive the most severe consequences provided for by School Board Policy.

- Possession or use of firearm
- Arson
- Aggravated battery
- Battery or aggravated battery on any School District employee
- Armed robbery
- Sexual battery
- Kidnapping or abduction
- Possession, use, or sale of any explosive device

**Consequences**

- 1st Offense      Confer with School Resource Deputy, Dean confers with student and informs parents, Dean assigns 10-day OSS, **Recommendation of expulsion**

***The Fairview Middle School Discipline Plan is subject to revision and updating at any time throughout the school year at the discretion of administration.***